



# Satuan Acara Pengajaran

ENMT800013 - Sistem Manajemen Mutu

Pengajar

*Dr. Ir. Yunita Sadeli M.Sc*

## Minggu 1

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<b>Materi</b>	Introduction quality systems development and benefit the 8 quality principles
<b>Media</b>	LCD, Lap Top, white board and pen
<b>Referensi</b>	ISO 9001:2008 standard ISO 19011 standard ISO 9004 standard Peraturan dan perundang-undangan yang berlaku
<b>Aktivitas</b>	Lecturing, exercise 1: gathering information

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## Minggu 2

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<b>Materi</b>	Development of quality standards, Relation of the ISO 9000 series standards, Quality definitions to ISO 9000 terminology
<b>Media</b>	LCD, Lap Top
<b>Referensi</b>	Buku Ajar : 1. ISO 9001:2008 Standard 2. ISO 19011 standard 3. ISO 9004 Buku Acuan : Peraturan dan perundang-undangan yang berlaku
<b>Aktivitas</b>	Lecturing

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## Minggu 3

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**Materi** Background to ISO 9001 and relation to ISO 9004,  
Scope application of ISO 9001:2008, Permissible exclusions

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**Media** LCD, Lap Top

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**Referensi** Buku Ajar : 1. ISO 9001:2008 Standard  
2. ISO 19011 standard  
3. ISO 9004  
Buku Acuan : Peraturan dan perundang-undangan yang berlaku

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**Aktivitas**

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## Minggu 4

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**Materi** Review of the exercise, discussion and feed back

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**Media** LCD, Lap Top

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**Referensi** 1. ISO 9001:2008 Standard  
2. ISO 19011 standard  
3. ISO 9004  
Buku Acuan : Peraturan dan perundang-undangan yang berlaku

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**Aktivitas**

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## Minggu 5

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**Materi** Introduction to ISO 9001: 2008 requirements.  
Clauses 4 - 8  
Exclusion clause

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**Media** LCD, Lap Top

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**Referensi** 1. ISO 9001:2008 Standard  
2. ISO 19011 standard  
3. ISO 9004  
Buku Acuan : Peraturan dan perundang-undangan yang berlaku

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**Aktivitas** Presentation and lecturing

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## Minggu 6

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<b>Materi</b>	Continue to ISO 9001 requirements
<b>Media</b>	LCD, Lap Top
<b>Referensi</b>	1. ISO 9001:2008 Standard 2. ISO 19011 standard 3. ISO 9004 Buku Acuan : Peraturan dan perundang-undangan yang berlaku
<b>Aktivitas</b>	Presentation, lecturing Exercise on the relationship of the 8 quality principles and ISO 9001

## Minggu 7

<b>Materi</b>	Key elements of a quality system , quality policy and quality objectives
<b>Media</b>	LCD, Lap Top
<b>Referensi</b>	1. ISO 9001:2008 Standard 2. ISO 19011 standard 3. ISO 9004 Peraturan dan perundang-undangan yang berlaku
<b>Aktivitas</b>	Presentation, lecturing and homework assessment

## Minggu 8

<b>Materi</b>	TS
<b>Media</b>	
<b>Referensi</b>	
<b>Aktivitas</b>	

## Minggu 9

<b>Materi</b>	Presentation of Finding
<b>Media</b>	LCD, Lap top
<b>Referensi</b>	SNI ISO 9001:2008 SNI ISO 19011:2011

**Aktivitas** Group presentation

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## Minggu 10

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**Materi** Documentation requirements and benefits, implementation, monitoring and improvement, continual improvement

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**Media** LCD, Lap Top

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**Referensi** Standard ISO 9001:2008  
Standard ISO 19011  
Standard ISO 9004

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**Aktivitas** lecturing

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## Minggu 11

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**Materi** Planning and preparation of an audit. Presentation audit preparation

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**Media** LCD, Lap Top

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**Referensi** 1. ISO 9001:2008 Standard  
2. ISO 19011 standard  
3. ISO 9004  
Peraturan dan perundang-undangan yang berlaku

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**Aktivitas**

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## Minggu 12

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**Materi** Mapping out the business processes

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**Media** LCD, Lap Top

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**Referensi** 1. ISO 9001:2008 Standard  
2. ISO 19011 standard  
3. ISO 9004  
Peraturan dan perundang-undangan yang berlaku

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**Aktivitas** Lecturing, Exercise mapping out the business process

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## Minggu 13

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**Materi**      Audit role play  
Presentation and discussion of the exercise results

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**Media**        LCD, Lap Top

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**Referensi**    1. ISO 9001:2008 Standard  
2. ISO 19011 standard  
3. ISO 9004  
Peraturan dan perundang-undangan yang berlaku

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**Aktivitas**    lecturing and role play

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## Minggu 14

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**Materi**        Interview techniques  
Review all the topics

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**Media**        LCD, Lap Top

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**Referensi**    1. ISO 9001:2008 Standard  
2. ISO 19011 standard  
3. ISO 9004  
Peraturan dan perundang-undangan yang berlaku

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**Aktivitas**    lecturing, presentation

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## Minggu 15

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**Materi**        UAS

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**Media**

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**Referensi**

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**Aktivitas**

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